



County of Los Angeles
Department of Public Social Services

Bryce Yokomizo
Director

January 21, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**RECOMMENDATION TO APPROVE CONTRACTS WITH MOUNT SAN ANTONIO COLLEGE
AND LOS ANGELES COMMUNITY COLLEGE DISTRICT (LACCD) AND DELEGATE
AUTHORITY TO THE DPSS DIRECTOR TO SIGN AN AGREEMENT WITH LONG BEACH
CITY COLLEGE DISTRICT FOR THE PROVISION OF SERVICES UNDER PROJECT NO. 2
OF THE LONG-TERM FAMILY SELF-SUFFICIENCY PLAN
(ALL DISTRICTS - 3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD

1. Approve and instruct the Chair to sign the attached Agreement with Mount San Antonio College for the provision of the Information Technology/A+ Computer Certification classes under Project No. 2 of the Long-Term Family Self-Sufficiency plan. The term of the Agreement will be commencing one day following Board approval and terminating June 30, 2003, at a maximum cost of \$496,963 through the use of CalWORKs Performance Incentive funds approved by your Board for this purpose on June 26, 2002. Mount San Antonio College will subcontract with community colleges and community based organizations to provide the services.
2. Approve and instruct the Chair to sign the attached Agreement with Los Angeles Community College District (LACCD) for the provision of employer-linked education and training services utilizing the following eight (8) colleges: Harbor, Pierce, Valley, Mission, West Los Angeles, Southwest, Los Angeles City, and Trade Tech Community Colleges. The term of the Agreement will be commencing one day following Board approval and terminating June 30, 2003, at a maximum cost of \$799,723 through the use of CalWORKs Performance Incentive funds approved by your Board for this purpose on June 26, 2002.

3. Delegate authority to the Director, Department of Public Social Services (DPSS), to prepare and sign an Agreement, substantially similar to the attached Agreements, with Long Beach City College District, following review and approval by CAO and County Counsel, to conduct employer-linked education/training services. The Agreement will be for a term starting one day after execution and terminating June 30, 2003, at a maximum cost of \$99,957 through the use of CalWORKs Performance Incentive funds approved by your Board for this purpose on June 26, 2002

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

On June 26, 2002, your Board allocated \$1.5 million in CalWORKs Performance Incentives for FY 2002-03 for the Long-Term Family Self-Sufficiency Employer-Linked Education Program. Mount San Antonio College will subcontract with community colleges and Community Based Organizations to provide these services. In addition to the Mount San Antonio College contract, sole source contracts with Los Angeles Community College District and Long Beach City College District have been negotiated. This will allow us the opportunity to provide upward career mobility training and placement services to qualified participants throughout the County.

Los Angeles County has succeeded in placing a large portion of our CalWORKs population into unsubsidized employment. Although our intent has been and continues to be placement in a job which will eventually lead to self-sufficiency, many employed participants remain below the federal poverty level. In many cases, participants placed through the GAIN program have been unable to find a job that pays enough to be self-sufficient and, therefore, they continue to receive cash assistance.

Los Angeles County has a large portion of the working poor for whom services have not been available in the past. Project No. 2, under the LTFSS Plan, will concentrate on enhancing the skills necessary for both CalWORKs and needy families under 200 percent of the federal poverty level to increase their income-earning potential and improve their financial condition. Employer-linked education/training will facilitate direct skills upgrade provided by participating community colleges to take advantage of available promotional opportunities within a given company or industry. Community college districts are administering the Community Colleges CalWORKs Program and are key partners in the County's welfare-to-work efforts.

Unlike former GAIN participants, many working poor never received cash assistance; hence, finding resources to fund education/training for them is difficult. If Los Angeles County succeeds in upgrading the skills of these workers and assisting them in promoting and finding better paying jobs, the need to subsidize or support them in the future will diminish. The Performance Incentive funds allocated for this project will be used to augment the skill levels of CalWORKs and needy family participants whose incomes are under 200 percent of the federal poverty level.

Implementation of Strategic Plan Goals

Project No. 2 under the Long-Term Family Self-Sufficiency plan is consistent with the principles of the Countywide Strategic Plan by assisting CalWORKs and needy families retention and advancement services. This is consistent with Goal #1, Strategy #2; Design seamless service delivery systems and Goal #5, Strategy #2; Improve children and families well-being.

FISCAL IMPACT/FINANCING

The maximum contract amount for Mount San Antonio College is \$496,963, for Los Angeles Community College District \$799,723, and for Long Beach City College District \$99,957. The balance of \$103,357 was previously approved to fund LTFSS Project No. 2 liaison activities of the staff in the contract GAIN regions. All expenses will be funded exclusively with CalWORKs Performance Incentives. Therefore, there is no Net County cost impact.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

Contracts under Project No. 2 of the Long-Term Family Self-Sufficiency Plan would be for a term starting one day following Board approval through June 30, 2003.

The County's Living Wage Ordinance does not apply as these are non-Prop A Agreements. The Agreements have been approved as to form by County Counsel.

The Contractors are in compliance with the jury Service program.

CONTRACTING PROCESS

1. No solicitation document was issued for the procurement of these services. State regulations allow counties to enter into procurements by negotiations with public educational institutions without a formal bidding process.
2. The Agreements do not provide for cost-of-living adjustments. As these are actual cost contracts, any increase in costs will be reflected in the quarterly reconciliation invoices. However, the Agreements state that the County will not be liable for payments that would exceed the contract maximum.

IMPACT ON CURRENT SERVICES

Approval of the contract will allow service recipients the opportunity to acquire the skills necessary to achieve self-sufficiency through increased earnings. Participation in Project No. 2 is voluntary.

CONCLUSION

Upon Board approval, the Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board letter and four original signed copies of each Agreement to DPSS.

Respectfully submitted,



Bryce Yokomizo
Director

BY:fp

Attachment

c: Executive Officer, Board of Supervisors
Chief Administrative Officer
County Counsel
Auditor-Controller